

October 2019

Dear Parent/Guardian,

We are pleased to inform you that your child has been selected to take part in the **IntoUniversity** Secondary FOCUS programme. **IntoUniversity** works in partnership with Birmingham City University and schools, aiming to inspire and support young people to realise their full potential. All of our programmes are completely free of charge.

The Secondary FOCUS programme is a set of workshops, providing information and support about career opportunities, Higher Education and future aspirations, whilst also helping with school work. Your child will be participating in 1 workshop in the Autumn term and 1 workshop in the Spring term. These workshops will be in school and are all led by trained **IntoUniversity** members of staff, who have extensive experience working with young people.

You can find more information about the Autumn workshops and the dates overleaf. The dates of the Spring workshops will be confirmed at a later date.

As well as Secondary FOCUS, **IntoUniversity** also offers other programmes that your child can take part, including Academic Support. Academic Support are weekly sessions of focused academic study after school. Students are supported with their homework, coursework and examination revision or work on structured academic enhancing activities such as Independent Learning Projects. Students will also have the opportunity to apply for our mentoring and work experience programmes. Students will receive more information about these in their workshops.

We are very much looking forward to working with your son/daughter. If you have any queries, or would simply like to find out more about the services we provide at **IntoUniversity**, please do not hesitate to contact the team on 07743968196.

Yours sincerely,

Suwaida Osman
Secondary Focus Coordinator
IntoUniversity North Birmingham

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Autumn Secondary Workshop

| Year | Name of Workshop | Workshop Date and Time |
|------|--|--|
| 7 | <u>Choosing Success</u> Understanding the skills required to make a successful transition into secondary school and setting personal development targets. | <i>Tues 22nd Oct 9:55am-11:20am</i> |
| 8 | <u>Maximising Memory: Revision & Learning Techniques</u> Exploring a number of engaging learning and revision techniques to improve student confidence with lesson content. | <i>Wed 23rd Oct 9:55am-11:20am</i> |
| 9 | <u>Transferable Skills and Careers</u> Connecting learning and skills with future career possibilities. | <i>Wed 6th Nov 9:55am-11:20am</i> |
| 10 | <u>Entrepreneurship</u> Exploring what makes entrepreneurs successful and how to apply these characteristics to our own lives. | <i>Wed 6th Nov 1:15pm-3:15pm</i> |
| 11 | <u>Education Choices beyond 16</u> Identify the different post-16 options and how they impact on future education and career opportunities. | <i>Thurs 24th Oct 9:55am-11:20am</i> |
| 12 | <u>Independent Learning</u> Identify and practise different independent learning techniques crucial for university and explore how these can be applied to Sixth Form/college studies. | <i>Tues 22nd Oct 1:15pm-3:15pm</i> |
| 13 | <u>One to One Personal Statement Support</u> Students will have one-to-one appointments with IntoUniversity staff to help develop their personal statement. | <i>Wed 23rd Oct 1:15pm-3:15pm</i> |